

Regulatory Affairs
‘Update on PACE, Investigation Technique,
Interviewing Skills’ and Criminal Legal Proceedings
To be held at
The Mendip Suite, Junction 24 at Sedgemoor Auction Centre
Market Way, Bridgwater
Somerset TA6 6DF

Thursday 15th February 2018. 9.15am – 4.30pm
£160 + VAT inclusive of lunch and refreshments

This one day course has been arranged by Food and Farming Compliance Ltd. to provide an update on The Police and Criminal Evidence Act, Investigation Techniques and Interviewing Skills and recent changes to the Criminal Legal Proceedings process.

It is intended for those officers appointed by a Regulatory Authority who is in any way responsible for administering and enforcing the provisions of Criminal Legislation. It is suitable for experienced officers as a refresher and for the less experienced as training and guidance. The course is also relevant to the staff of Central Government Departments’ and Agencies responsible for any aspect of Criminal Law Policy. It will also be relevant to Solicitors and Legal Department staff involved with the conduct, care and control of Criminal cases.

Course Objectives:-

To provide an update on recent changes to the Codes of Practice issued under The Police and Criminal Evidence Act

To better understand the Human Rights Act in relation to Criminal Investigations

To appreciate the importance of the planning and structure of an interview

To be conversant with the case Law that an investigator needs to know when putting together a prosecution file

To Interpret and implement some of the recent changes to the Criminal Procedure process, that affect investigators

To outline the technical and administrative aspects of using expert witnesses

It will provide 6hrs CPPD

For further information or assistance and to book your place:

Contact Nigel Durnford of Food and Farming Compliance Ltd.,

Telephone: 01666 577723

E-mail: nigel.durnford@foodandfarming.co.uk

Please advise of any special requirements when booking for example, access, special facilities and or dietary requirements

Following confirmation that the Workshop will be running an invoice will be sent.

Please note: In exceptional circumstances changes may be made to the content, timing, speakers and/or venue.

Course Programme

09.15	Arrival, Refreshments and Registration
09.30	WELCOME AND INTRODUCTION BY TUTORS
	<p>Steph Young, Principal Trading Standards Officer, Staffordshire County Council <i>Steph is a Principal Trading Standards Officer with Staffordshire County Council. Steph has acted as the Officer in Charge and Investigating Officer in a variety of Investigations including fraud with experience in both magistrates and crown courts. Steph has been an active trainer for the past 11 years delivering legal updates and courses in investigative practice to Defra and LA officers.</i></p> <p>Nigel Durnford, Director, Food and Farming Compliance Ltd. Formerly Principal Animal Health and Welfare Inspector, Trading Standards Department, Gloucestershire County Council. At Wiltshire County Council, where he was Strategic Services Manager in the Public Protection Department, he acted as the Council's lay Advocate for regulatory cases for 15 years.</p>
09.45	POLICE and CRIMINAL EVIDENCE ACT 1984
	<p>The Act has now been in force for over 30 years but still cases are being lost because its' requirements have not been followed. The important procedures outlined. How the Act should be applied using the codes of Practice. Guidance on admissibility, and continuity of evidence discussed. The importance of note taking and keeping and establishing chains of evidence highlighted. Revised Codes.</p> <p>Steph Young / Nigel Durnford</p>
11.00	Refreshment break
11.20	INVESTIGATION TECHNIQUES
	<p>An explanation of the conduct of an investigation. The importance of providing a factual unbiased, clear and concise statement discussed. Guidance in the preparation of statements that contain opinion. Expert witness rules including unused material. Bad character provision and hearsay evidence discussed.</p> <p>Steph Young / Nigel Durnford</p>
12.30	Short Break
12.35	HUMAN RIGHTS ACT
	<p>An explanation of the Act and its' implications for the investigation of Regulatory offences.</p> <p>Steph Young / Nigel Durnford</p>
1.10	Lunch
2.00	CRIMINAL PROCEDURE PROCESS
	<p>An outline of some of the recent changes to the Criminal Procedure process, that affect investigators including their obligations, service of documents, revised guidance on Disclosure, Victims personal statements. Case law an investigator needs to know.</p> <p>Steph Young / Nigel Durnford</p>
2.55	Refreshment break
3.05	INTERVIEWING SKILLS
	<p>What is an interview? The importance of an interview outlined. The planning and structure of an interview outlined. Your right to interview, Home office circular and the use of adverse implications discussed. Your skills as an interviewer.</p> <p>Steph Young / Nigel Durnford</p>
4.00	QUESTIONS AND DISCUSSION WITH TUTORS
4.30	Course Close

